



**Financial and Administrative Service Department**  
**Purchasing Office**  
PO Box 1088, Austin, Texas, 78767

November 30, 2007

Total Roofing Services, Inc.  
ATTN: Peter Pichini  
641 Tillery Street  
Austin, TX 78702

Dear Mr. Pichini:

The Austin City Council approved the execution of a contract with your company for roofing services in accordance with the referenced solicitation.

Responsible Department:	Building Services Department
Department Contact Person:	David Acuna
Department Contact Email Address:	<a href="mailto:david.acuna@ci.austin.tx.us">david.acuna@ci.austin.tx.us</a>
Department Contact Telephone:	(512) 974-3169
Project Name:	Roofing Services
Contractor Name:	Total Roofing Services, Inc.
Contract Number:	NA0800000033
Contract Period:	11/15/2007
Extension Options:	11/14/2010
Requisition Number:	7800-07070200893
Solicitation Number:	SSC0045
Agenda Item Number:	31
Council Approval Date:	11/01/07

A copy of the contract/purchase order will be forwarded by mail.

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person.

Sincerely,

Sydney Ceder  
Senior Buyer  
Purchasing Office  
Financial and Administrative Services Department

cc: City Clerk's Office